

March 11, 2019  
Skiatook, Oklahoma

**THE SKIATOOK BOARD OF EDUCATION, CITY OF SKIATOOK, COUNTY OF TULSA, MET IN REGULAR SESSION ON THE ABOVE DATE WITH THE FOLLOWING MEMBERS PRESENT: MIKE MULLINS, SUSAN RIDENOUR, JAY SCHNOEBELEN AND RON WALKER. KA'LU UNDERWOOD WAS ABSENT.**

**Minutes Clerk: Cathy Tarwater**

**Item 1: Flag Salute and A Moment of Silence.**

**Item 2: Meeting was called to order by the Board President, Mike Mullins, at 6:05 pm.**

**Item 3: Determination of a quorum was established by the Board President, Mike Mullins.**

**Item 4: Determination was made by Mike Mullins, affirming that the Skiatook Board of Education's March 11, 2019 agenda was posted in accordance with OS. Sup. 1999-311.**

**Item 5: Motion was made by Jay Schnoebelen, seconded by Ron Walker not to reorganize the board, but to retain the board positions as they are currently:**

**Vote:**

|                        |            |                         |            |
|------------------------|------------|-------------------------|------------|
| <b>Mike Mullins:</b>   | <b>Yes</b> | <b>Jay Schnoebelen:</b> | <b>Yes</b> |
| <b>Susan Ridenour:</b> | <b>Yes</b> | <b>Ron Walker:</b>      | <b>Yes</b> |

**Motion carried.**

**Item 6: Comments from the public: None.**

**Item 7: Insurance Presentation: Matt Neighbors**

**Item 8: Principal's Report: Tim Buck, SIE**

**Item 9: Superintendent's Report: See Attachment**

**Item 10: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the Consent Agenda Items, (a-k), as presented:**

**Vote:**

|                        |            |                         |            |
|------------------------|------------|-------------------------|------------|
| <b>Mike Mullins:</b>   | <b>Yes</b> | <b>Jay Schnoebelen:</b> | <b>Yes</b> |
| <b>Susan Ridenour:</b> | <b>Yes</b> | <b>Ron Walker:</b>      | <b>Yes</b> |

**Motion carried.**

**Item 11: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve the following Requisitions for Purchase over \$10,000.00:**

| <u>Fund</u> | <u>Vendor</u> | <u>Purpose</u>          | <u>Amount</u> |
|-------------|---------------|-------------------------|---------------|
| Activity    | OSSAA         | Gate for Regional Tour. | \$10,480.00   |
| General     | Pearson Educ. | Curriculum Materials    | \$114,460.95  |
| Bond        | Pearson Educ. | Curriculum Materials    | \$20,959.78   |
| Title I     | Apple, Inc.   | I-Pads for STEM carts   | \$20,937.00   |

**Vote:**

|                 |     |                  |     |
|-----------------|-----|------------------|-----|
| Mike Mullins:   | Yes | Jay Schnoebelen: | Yes |
| Susan Ridenour: | Yes | Ron Walker:      | Yes |

**Motion carried.**

**Item 12: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour, in the absence of the President and/or Clerk, to appoint Jay Schnoebelen as the Acting President and to appoint Ka'Lu Underwood as the acting Clerk for the School District to execute any and all documents pertaining to setting the maturities, date, time and place of the bond sale.**

**Vote:**

|                 |     |                  |     |
|-----------------|-----|------------------|-----|
| Mike Mullins:   | Yes | Jay Schnoebelen: | Yes |
| Susan Ridenour: | Yes | Ron Walker:      | Yes |

**Motion carried.**

**Item 13: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to approve a Resolution determining the maturities of, and setting a date of May 10, 2019 at 12:00 (Noon), at the Education Service Center, Board Room, 355 S. Osage, Skiatook, Ok. for the sale of the \$2,820,000 Combined Purpose Building Bonds of this School District and designating Terry L. Hawkins, of Phillips Murrah P.C., as Bond Counsel for this issuance of bonds.**

**Vote:**

|                 |     |                  |     |
|-----------------|-----|------------------|-----|
| Mike Mullins:   | Yes | Jay Schnoebelen: | Yes |
| Susan Ridenour: | Yes | Ron Walker:      | Yes |

**Motion carried.**

**Item 14: Motion was made by Jay Schnoebelen, seconded by Susan Ridenour to designate Matt Neighbors as the Insurance Agent of Record for the OSIG Property Casualty Insurance.**

**Vote:**

|                 |     |                  |     |
|-----------------|-----|------------------|-----|
| Mike Mullins:   | Yes | Jay Schnoebelen: | Yes |
| Susan Ridenour: | Yes | Ron Walker:      | Yes |

**Motion carried.**

**Item 15: Motion was made by Jay Schnoebelen, seconded by Ron Walker to approve the purchase of Computers from CDWG in the amount of \$366,285.05. This purchase will be made from the 2017 Bond Fund.**

**Vote:**

|                        |            |                         |            |
|------------------------|------------|-------------------------|------------|
| <b>Mike Mullins:</b>   | <b>Yes</b> | <b>Jay Schnoebelen:</b> | <b>Yes</b> |
| <b>Susan Ridenour:</b> | <b>Yes</b> | <b>Ron Walker:</b>      | <b>Yes</b> |

**Motion carried.**

**Item 16: Proposed executive session to discuss the following pursuant to OS. 25, Section 307(b)(1): Discussing the employment, hiring, appointing, promoting, demoting, disciplining or recognition of any salaried public officer or employee, specifically the following positions and personnel for the 2018-2019 school year:**

**Review and Score E-Rate Bids for 2019-2020**

**New Hires: (Support Staff)**

**Marrs: Teacher Assistant  
Custodian - Bus Driver**

**Resignations: (Support Staff)**

**Julie Younger  
Cylie Seeley  
Michelle Teenor**

**Item 17: Motion was made by Jay Schnoebelen, seconded by Ron Walker to convene in executive session at: 6:50 pm.**

**Vote:**

|                        |            |                         |            |
|------------------------|------------|-------------------------|------------|
| <b>Mike Mullins:</b>   | <b>Yes</b> | <b>Jay Schnoebelen:</b> | <b>Yes</b> |
| <b>Susan Ridenour:</b> | <b>Yes</b> | <b>Ron Walker:</b>      | <b>Yes</b> |

**Motion carried.**

**Item 18: Motion was made by Jay Schnoebelen, seconded by Ron Walker to return to open session at: 8:05 pm. Susan Ridenour did not return to the meeting after executive session.**

**Vote:**

|                      |            |                         |            |
|----------------------|------------|-------------------------|------------|
| <b>Mike Mullins:</b> | <b>Yes</b> | <b>Jay Schnoebelen:</b> | <b>Yes</b> |
| <b>Ron Walker:</b>   | <b>Yes</b> |                         |            |

**Motion carried.**

**Item 19: Statement of the executive session minutes was read by the Board President, Mike Mullins. "During executive session, only items on the agenda were discussed and no votes were taken".**

**Item 20: Motion was made by Mike Mullins, seconded by Ron Walker to hire Natalie Kubow as as Elementary Teacher Assistant at Marrs Elementary, on a probationary contract, for the remainder of the 2018-2019 SY:**

**Vote:**

**Mike Mullins: Yes Jay Schnoebelen: Yes**  
**Ron Walker: Yes**

**Motion carried.**

**Motion was made by Mike Mullins, seconded by Ron Walker to hire Michael Lee as a Bus Driver and Custodian, on a probationary contract, for the remainder of the 2018-2019 school year:**

**Vote:**

**Mike Mullins: Yes Jay Schnoebelen: Yes**  
**Ron Walker: Yes**

**Motion carried.**

**Motion was made by Mike Mullins, seconded by Jay Schnoebelen to accept the following resignation, as presented;**

**Julie Younger  
Cylie Seeley  
Michelle Teenor**

**Vote:**

**Mike Mullins: Yes Jay Schnoebelen: Yes**  
**Ron Walker: Yes**

**Motion carried.**

**Item 21: New Business:**

**Motion was made by Mike Mullins, seconded by Ron Walker to accept the Bid from Oklahoma Consulting & Accounting Services, LLC for Payroll Services for April 1, 2019 to June 30, 2019:**

**Vote:**

**Mike Mullins: Yes Jay Schnoebelen: Yes**  
**Ron Walker: Yes**

**Motion carried.**

**Motion was made by Mike Mullins, seconded by Ron Walker to accept the resignation from Amy Ford, Special Education Teacher, for the 2019-2020 school year:**

**Vote:**

**Mike Mullins: Yes Jay Schnoebelen: Yes**  
**Ron Walker: Yes**

**Motion carried.**

Item 21: (Cont.)

Motion was made by Mike Mullins, seconded by Ron Walker to accept the resignation from Mary Briggs, as presented:

Vote:

|               |     |                  |     |
|---------------|-----|------------------|-----|
| Mike Mullins: | Yes | Jay Schnoebelen: | Yes |
| Ron Walker:   | Yes |                  |     |

Motion carried.

Item 22: Board comments and questions: None.

Item 23: Motion was made by Jay Schnoebelen, seconded by Ron Walker to adjourn:

Vote:

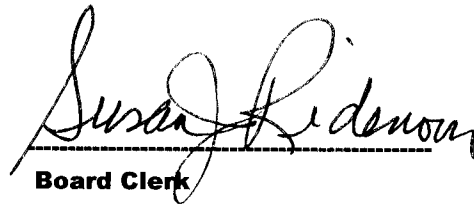
|               |     |                  |     |
|---------------|-----|------------------|-----|
| Mike Mullins: | Yes | Jay Schnoebelen: | Yes |
| Ron Walker:   | Yes |                  |     |

Motion carried.

Meeting was adjourned at: 8:09 pm.



Board President



Board Clerk